



## Important notes when supervising electronic exams



- It is necessary to match the student's information (university ID and personal picture) on the university card with the information shown in the E-exams application.
- Inform the students that they must notify the exam invigilator when any error message appears during the exam.
- Inform the college exam supervisor if error messages appear in the E-exams application, so that he/she in turn informs the administrator of the Deanship of E-Learning and Distance Education for follow-up on the problem and solve it.
- It is necessary to direct supervision of sending each student to the exam and directing him/her to exit the system.